

## Guidelines Best Paper Award

### Paper content

1. Must focus on the originality of the contents of the paper
2. Consider the relevant importance if R&D based.
3. Importance of the paper content to industry requirements.
4. Potential of the contents to solve real life industry problem
5. The depth of investigations carried out.
6. Will the work lead to monetary savings if appropriate for use in applications/ future applications e.g. energy savings.
7. Consider the paper content on the impact to environment issues
8. Overall technical content
9. General, does the paper flow in a logical manner!
10. The presenter of repeat work (re-inventing the wheel scenario) should never be a winner.
11. Potential winners can be represented from any part of the world
12. Objective evaluation

### Presentation skills

1. Expertise in communicating the paper content to the audience?
2. The presenter should not read out the paper to the audience except when referring to data etc.
3. Presenter must have acceptable eye contact with the audience.
4. Should be clearly audible .
5. Must keep to time allocated.
6. Must be able to answer questions satisfactorily.
7. Presenter must, must demonstrate knowledge of his/her subject
8. Quality of slides (graphics – e.g. graphs, bar charts, etc to illustrate data – look better than numbers)
9. Quality of slides (text – should be clear, no long sentences. Be aware of the six by six rule – maximum of six sentences per slide with each sentence having no more than six words
10. Good use of graphic, pictures, drawings etc
11. Presenter should be able to show enthusiasm
12. Presenter should be able to summarise the topic effectively at the end of the presentation
13. Presenter overall should be professional.

### Guide to marking the papers

**Assess on each of the following criteria allocating a mark from 1 to 10 (10 being the highest).  
Add up the marks for each criteria and express as a percentage of the total marks possible**

1. Originality
2. Technical content
3. Value to lubricant industry
4. Impact on Environmental issues
5. Impact as a problem solver in the field
6. Financial impact in industry
7. Presentation skills and enthusiasm
8. Subject knowledge
9. Quality of slides
10. Handling of Questions and Answers.

### General

1. The panel shall consist of at least 5 members, representing varying areas of skills and experience, having the ability to make a sound and unbiased overall judgement of the presentations.
2. The panel members are encouraged to attend at as many presentations as possible. At least one of the panel members must attend at any individual presentation.
3. At the end of the presentations, the panel members will discuss the findings in terms of their individual scores.
4. After all presentations are made, the panel will meet and discuss the scorings
5. The panel will nominate an award winner